

ROUTING AND TRANSMITTAL SLIP

Date
31 March 1982

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. LTC Jachim		
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS Bob,

Have read the enclosed description of training process. Although this document needs expansion it serves nicely to provide direction for training. This needs to be shared with Rob, Tom, Joe, & John. It will serve as a basis for developing individual training for each operational person. Also provides guidelines for one future in service training.

Skip
DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
LTC K HARTZELL	5726

5041-102

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